**Minutes of the Annual general Meeting of the Mid Sussex Triathlon Club**

The meeting was held at the Bent Arms, Lindfield on 29-11-12 at 7 30pm-930 pm.

1. Attendence

* A total of 32 members attended the meeting. All the committee members except Dr S Alden (apologies) attended.
* Apologies were received from the following: Emma Taylor, Steve Alden, Phil Crouch, Jeff Woodall, Kevin Green, Steve Crocker, David Jones, Martin Sandwell, Tim Cresswell, Jean Fish.

1. Approval of Minutes of 2011 AGM

* These were approved without change.

1. Chairman’s report

* Mr Jordan noted that no applicants have come forward to replace Mr Jordan, yet.
* During the past year the clubs’ strengths have been: Increased membership, increased participation in many types of sports, increased elite participation with 11 GB age groupers in 2012, strong club races.
* During 2013 we plan 5K and 10K races as club events and a third open water swimming day in the week.
* As the club grows the following difficulties have been encountered: more administration is required with a more efficient and modern structure, not all club members know each other, some club members have little involvement in the running of the club and the committee, better coaching and facilities are needed.
* A discussion took place and it was agreed to make it a condition of membership that each club member undertook at least 5 hours duties for the club each year.
* Regarding the legal and tax status of the club: It is currently a private members club (an informal group adhering to the constitution). The club has applied for community sport status and this is still awaited. This confers tax and VAT benefits. If this application fails we ought to consider charitable status.

1. Treasurers’ Report

* A financial summary was circulated by Mr Jordan. The running costs of the club are around £6500 per year and a reserve of less than £5000 is maintained. Tax remains a variable liability. Regarding income streams, we are heavily dependent on the Burgess Hill Triathlon and to a lesser degree on membership fees.
* The following expenses are likely in future years: £3000 for David Jones as head coach, a stock of club kit, local charity donations (Holyrood House for 2013), hiring facilities, training coaches for triathlon and the individual sports thereof. i.e. Triathlon coaching to Level 1 (£350), level 2(£700) and Level 3(£1300). Those members interested in training as coaches ought to approach Mark Jordan. A certain numbers of hours coaching as ‘payback’ ought to be agreed.

1. Juniors’ Section

* Rose Ryan thanked the following for their considerable assistance: Callum Murray, Julie Williams, Jean Fish, Paul Hedger, Steve McMenamin.
* GoTri 2012 had 50 participants aged 8-16yrs assisted by 8 coaches, 12 volunteers, 4 mentors and a lifeguard. With A Lennox’s help this was featured in the local press. A bigger group would be difficult to manage. To expand training and meet demand additional camps in spring and autumn are planned.
* David Jones’ assistance is needed to develop a strong coaching structure.
* A new venue is needed and the search is under way.

1. MSTC Race report

* Mr McMenamin noted that feedback from the 2012 race was positive and the race is popular. It now forms part of the Weald Series (Haywards Heath, Ardingly and East Grinstead being the others). A donation from the Nuffield helped the race finances.
* For 2013 an aqua-bike race is planned with a separate finish. Setting up a paratriathlete event remains challenging.
* Help is needed with management of sponsorship, advertising and press and a new event director. Hedgehogtri run an event directors’ course for neophytes.

1. Membership Secretaries’ report

* Sharon Chladek informed us there are now 114 members, of which 35 are female and 61 paid up to swim.
* Please forward a photograph of yourself to Sharon so we all know who is who! (this is not compulsory due to data protection issues).

1. Social Secretaries’ report

* Julienne Stuart-Colwill reminded us of the following events:
* Monthly Social: first Friday of the month at the Stand Up at 7 30 pm
* Santa Run: Dolphin Centre to Lindfield at 7 30 pm on 14 Dec
* Xmas Dinner: At Oak barn on 19 Jan 2013 (apply to Julienne for tickets)
* MSTC BBQ: after the MSTC Tri at Haywards Heath Rugby Club.

1. Elections

* Julie Williams was elected to the post of club welfare officer
* The current committe was elected for the next year
* Helpers were invited for the posts of Chairman and Treasurer

1. Any Other Business

* The choice of companies to supply both Lycra kit and casual kit (hoodies and track bottoms) were discussed. We noted it takes 11 weeks to get a consignment of Lycra kit ordered and delivered: members are encouraged to order in advance.

The meeting ended at 9 30 pm